

Stafford Public Schools

Residency Verification Guidelines

State law and Board of Education policy provide that a child is to be educated in the town in which he or she resides. It is illegal to misrepresent a child's residence for the purpose of obtaining educational services. To ensure that a child registering in our school district is a resident of the Town of Stafford parents/guardians are asked to provide documentation that verifies a child's actual residency within the school district.

1. If the child resides with his/her parents/guardians in Stafford, the following documentation must be presented to verify the parent/guardian's address in the Town of Stafford:

- Mortgage/Deed;
- Rental agreement;
- Current utility bill **AND** Residency Affidavit; or
- Valid driver's license, car registration, copy of personal property tax bill for the car from the Town of Stafford **AND** Residency Affidavit

2. If a child resides in Stafford, and the parent/guardian does not reside in the Town of Stafford, the parent/guardian will be required to complete a notarized Residency Affidavit to prove the child's permanent address within Stafford for the purpose of obtaining school accommodations. If the child is homeless, he/she shall be referred to the district's Homeless Liaison for assistance regarding enrollment and residency requirements.

Attachment:

- Residency Affidavit